

**WYOMING CENTRAL SCHOOL
WYOMING, NEW YORK
BOARD OF EDUCATION
REORGANIZATION MEETING
JULY 8, 2021**

Members present: Mr. Chamberlain, Mrs. Merrill, Mrs. Washburn(remote), Mr. Wetherwax, Mrs. White

Members absent: Mrs. Bush, Mr. True

Others present: Mrs. Herman, Mrs. Stroud, Mrs. Norton

Guests: Heather Mandeville, Sherrilyn Bartz

Call to Order: The meeting was called to order by the District Clerk at 7:27 p.m.

Oath To New Board Member: The oath of office was administered to new board member, Nicole White.

Oath to Superintendent Of School: The oath of office was administered to the new Superintendent of Schools, Emily Herman.

Nominations & Election of School Board Officers: Nominations were opened for the office of President for 2021-22.
Mrs. Merrill nominated Mr. Chamberlain and Mr. Wetherwax seconded the nomination.
Nominations were closed.
Vote for Mr. Chamberlain.
Yes-5 No-0 Mr. Chamberlain is President.
Nominations were opened for the office of Vice-President for 2021-22.
Mr. Chamberlain nominated Mr. True and Mr. Wetherwax seconded the nomination.
Nominations were closed.
Vote for Mr. True for Vice-President.
Yes-5 No-0 Mr. True is Vice-President for 2021-22.

Oath to Officers: The oath of office was administered to Mr. Chamberlain, Board President.

The District Clerk turned the meeting over to the Board President.

**District Offices
2021-22**

Be it resolved, the Board approves the following appointments to District Offices for the 2021-2022 school year, on motion by Mrs. Merrill and second by Mr. Wetherwax:

| | | |
|-------------------------------|---------------|-------------|
| A. District Clerk | Nancy Norton | \$7,917/yr |
| B. District Treasurer | Joelle Stroud | |
| C. District Tax Collector | Nancy Norton | |
| D. Student Accounts Treasurer | Joelle Stroud | |
| E. Claims Auditor | Karen Green | \$ 27.25/hr |
| F. Clear Track | Karen Green | \$ 13.88/hr |

Yes-5 No-0 (motion approved)

**District Positions
2021-22**

Be it resolved, the Board approves appointments for the following District Positions for the 2021-2022 school year, on motion by Mrs. Merrill and second by Mrs. White:

| | |
|---|------------------------------|
| A. School Nurse Practitioner | Sarah M. Schafer,MS, RN, ANP |
| B. District Auditor (External) | Lumsden McCormick, LLP |
| C. School Attorney | Harris Beach, LLP |
| D. School Attorney for Capital Projects | Harris Beach, LLP |
| E. Records Access Officer | Nancy Norton |
| F. Records Management Officer | Emily Herman |
| G. Attendance Officer | Maria Herman |
| H. GVSBA Representative | Benjamin Chamberlain |
| I. GVSBA Alt. Representative | Jessica Merrill |
| J. Asbestos Designee | Vern Baker |
| K. Purchasing Agent | Emily Herman |
| L. Wyo. Cty. Workers Comp Rep | Joelle Stroud |
| M. Wyo. Cty. Workers Comp Alt Rep | Emily Herman |
| N. Emergency School Safety Team: | |
| Superintendent of Schools | Emily Herman |
| Secretary to Superintendent | Michele Pearce |
| Director of Student Services | Sherrilyn Bartz |
| School Secretary | Mary Daniel |
| School Nurse | Maria Herman |
| Supervisor of Buildings & Grounds | Vern Baker |
| Teacher | Pete Terbuska |
| Transportation Director | Adam Richley |
| O. GAHP Representative | Joelle Stroud |
| P. GAHP Alt. Representative | Emily Herman |

Yes-5 No-0 (motion approved)

**Designations
2021-2022**

Be it resolved, the Board approves the following designations for the 2021-2022 school year, on motion by Mrs. Merrill and second by Mr. Wetherwax:

- A. Five Star Bank, Bank of Castile and JP Morgan Chase Bank as Official Depositories of School District Funds.
- B. Official Newspaper as The Daily News, Batavia, NY with appropriate items also placed in the Warsaw Penny Saver.
- C. Official Radio and TV stations for the District as WCJW, WHAM, WBTA, WGR, WYRK, TV Channels 2, 4, 7, 8, 10 & 13
- D. Payroll Certification Officer as Emily Herman
- E. Board of Education meetings or work sessions as the 2nd Thursday of each month at 7:00 p.m., unless dates are altered with notice by the Board
- F. Superintendent of Schools as the Title IX Hearing Officer
- G. Superintendent of Schools as the Federal Funds Assistance Program Hearing Officer
- H. Chief Emergency Officer as Emily Herman.

Yes-5 No-0 (motion approved)

**Authorizations
2021-2022**

Be it resolved, the Board approves the following authorizations for the 2021-2022 school year, on motion by Mrs. Merrill and second by Mrs. White:

- A. In conformance with the Commercial Crime Coverage, each employee of the district will be bonded up to \$100,000 and the Treasurer and Tax Collector for \$1,000,000
- B. President of the School Board to sign official documents as needed
- C. Superintendent of Schools and/or the District Treasurer to sign all Central Treasurer account checks
- D. Superintendent to approve all budget transfers in accordance with the laws and board policy
- E. Superintendent to approve the attendance at conferences, conventions, workshops, etc. per Board policy #9280 Professional Staff Development
- F. Joelle Stroud, Treasurer, to establish and maintain all accounts necessary for the official transactions of the District business affairs
- G. Attendance at conferences and conventions for Board of Education members "with expenses."
- H. Re-Establishment of a \$100 Petty Cash Fund administered by Joelle Stroud.
- I. A Revenue Anticipation Note Resolution dated July 10, 2003 delegating power to the President of the Board of Education to

authorize, from time to time and year to year, the issuance and sale of revenue anticipation notes of the Wyoming Central School District, Wyoming County, NY, in anticipation of the collection of revenues to be received as State Aid by the school district from the State of New York

Yes-5 No-0 (motion approved)

**Other Items
2021-2022**

Be it resolved, the Board approves Other Items for the 2021-2022 school year on motion by Mrs. White and second by Mrs. Merrill:

- A. Mileage reimbursement rate for approved District travel at IRS designated rate.
- B. Day rate of \$100/day for day to day certified substitute teachers/assistants
- C. Day rate of \$95/day for day to day uncertified substitute
- D. Rates for the following substitute positions:

| | |
|--------------------------------------|------------|
| Substitute Cleaner/School Monitor | \$12.50/hr |
| Substitute Bus Driver | \$26.86/hr |
| Substitute Bus Aide | \$15.79/hr |
| Substitute Transportation Supervisor | \$27.86/hr |
| Substitute School Nurse | \$100/day |

Yes-5 No-0 (motion approved)

- E. Be it resolved, the Board approves the Adoption of all Policies and Code of Ethics in effect during the previous school year on motion by Mrs. Merrill and second by Mrs. White.

Yes-5 No-0 (motion approved)

Oath of office administered to the District Treasurer, District Clerk and District Tax Collector.

Adjournment

Be it resolved, the Board approves to adjourn the meeting at 7:38 p.m. on motion by Mrs. Merrill and second by Mrs. White.

Yes-5 No-0 (motion approved)

Respectfully submitted,
Nancy Norton
District Clerk

**WYOMING CENTRAL SCHOOL
WYOMING, NEW YORK
BOARD OF EDUCATION
REGULAR MEETING
JULY 8, 2021
IMMEDIATELY FOLLOWING REORGANIZATION MEETING**

Members Present: Mr. Chamberlain, Mrs. Merrill, Mrs. Washburn(remote), Mr. Wetherwax, Mrs. White

Members absent: Mrs. Bush, Mr. True

Others present: Mrs. Herman, Mrs. Stroud, Mrs. Norton

Guests: Heather Mandeville, Sherrilyn Bartz

Call to Order: The meeting was called to order at 7:39 p.m. by Mr. Chamberlain, Board President.

Approval of Agenda: Be it resolved, the Board approves the agenda on motion by Mrs. Merrill and second by Mrs. White.

Yes-5 No-0 (motion approved)

Public Forum Heather Mandeville expressed her concerns regarding her son's education. She is requesting the help for her son that he needs.

Presentation Sherrilyn Bartz our new Director of Student Services introduced herself and told of her prior work experiences and education. She is excited for the opportunity to serve our students.

Communications None.

Action Items Be it resolved, the Board approves the minutes of the June 10, 2021 regular meeting on motion by Mrs. Merrill and second by Mrs. White.

Yes-5 No-0 (motion approved)

Be it resolved, the Board approves the June Treasurer Report and Budget Transfers on motion by Mrs. Merrill and second by Mrs. White.

Yes-5 No-0 (motion approved)

President's Report None.

Superintendent's Report New Superintendent, Emily Herman, reported that she is transitioning into her new position. Formerly, she served as the Director of Student Services for our district.

Mask wearing will remain status quo in the school.

Old Business None.

New Business

Be it resolved, the Board approves the Cooperative Electricity Bid WFL 2022-12 on motion by Mrs. Merrill and second by Mrs. White.

Yes-5 No-0 (motion approved)

Be it resolved, the Board approves to inactive the following clubs' student accounts, effective 7/1/21: Environmental, Foreign Language and Ski Club, on motion by Mrs. Merrill and second by Mr. Wetherwax.

Yes-5 No-0 (motion approved)

Be it resolved, the Board approves to establish BOE Committess for 2021-2022 school year on motion by Mrs. Merrill and second by Mr. Wetherwax.

Audit: Chair-Kelly Washburn, Benjamin Chamberlain, Jessica Merrill

Personnel Relations and Negotiations:Chair-Barry True, Jessica Merrill, Kelly Washburn

Transportation: Chair-Barry True, Nicole White, Rudd Wetherwax

Buildings, Grounds & Maintenance: Chair-Barry True, Ben Chamberlain, Rudd Wetherwax

Community Relations: Chair-Kaitlyn Bush, Jessica Merrill, Ben Chamberlain

Curriculum: Chair-Kelly Washburn, Kaitlyn Bush

Policy Review: Chair-Nicole White, Kelly Washburn, Ben Chamberlain

Yes-5 No-0 (motion approved)

Be it resolved, the Board approves the Tentative Calendar for Board Meeting dates for the 2021-2022 school year, on motion by Mrs. Merrill and second by Mrs. White.

July 8, 2021

July 27, 2021

August 12, 2021

September 9, 2021

October 14, 2021

November 4, 2021

December 9, 2021

January 13, 2022

February 10, 2022

March 10, 2022

April 7, 2022

April 19, 2022

May 9, 2022 *Budget Hearing followed by the Board Meeting

June 9, 2022

Yes-5 No-0 (motion approved)

Be it resolved, the Board approves the Professional Development Plan for 2021-2022 school year on motion by Mrs. Merrill and second by Mr. Wetherwax.

Yes-5 No-0 (motion approved)

Be it resolved, the Board approves the Superintendent to attend seminars/conferences for 2021-2022 school year, on motion by Mr. Wetherwax and second by Mrs. Merrill.

Yes-5 No-0 (motion approved)

Be it resolved, the Board approves the Superintendent's SAANYS membership dues for 2021-2022 school year, on motion by Mrs. White and second by Mrs. Merrill.

Yes-5 No-0 (motion approved)

Be it resolved, the Board approves the Superintendent as Data Protection Officer for 2021-2022 school year, on motion by Mrs. Merrill and second by Mrs. White.

Yes-5 No-0 (motion approved)

Be it resolved, the Board approves the Lease Agreement with GV BOCES for Special Education Classroom Space, 7/1/2021-6/30/2022, on motion by Mrs. Merrill and second by Mrs. White.

Yes-5 No-0 (motion approved)

Be it resolved, the Board approves the summer work schedule, per the Superintendent's recommendation, for 2021-2022 school year, on motion by Mrs. White and second by Mrs. Merrill.

Yes-5 No-0 (motion approved)

Be it resolved, the Board approves the Contract Agreement with Southtowns Children's Associates, 3755 Abbott Rd, Orchard Park, NY 14127, to provide Occupational and Physical Therapy Services for the

period of July 1, 2021 through June 30, 2022, on motion by Mrs. Merrill and second by Mr. Wetherwax.

Yes-5 No-0 (motion approved)

Be it resolved, the Board approves Consultation Vision Service Agreement with Marykay Bartolini for period of July 2021 through August 2021, on motion by Mrs. Merrill and second by Mrs. Washburn.

Yes-5 No-0 (motion approved)

Executive Session

Be it resolved, the Board approves to retire into executive session at 8:13 p.m. for the purpose of personnel, on motion by Mrs. Merrill and second by Mrs. White.

Yes-5 No-0 (motion approved)

Out of Executive Session

The Board reconvened regular session at 8:25 p.m.

Personnel

Be it resolved, the Board approves a teacher for additional curriculum work for 2021-2022 school year, on motion by Mrs. Merrill and second by Mrs. White.

Yes-5 No-0 (motion approved)

Be it resolved, the Board approves Michelle Grefrath as Teacher Assistant, for the summer kindergarten program, a rate of \$19.08/hr, on motion by Mrs. Merrill and second by Mrs. Washburn.

Yes-5 No-0 (motion approved)

Be it resolved, the Board approves the After School Academic Lab rate of pay of \$42.50/hr for 2021-2022 school year, on motion by Mrs. Merrill and second by Mrs. Washburn.

Yes-5 No-0 (motion approved)

Be it resolved, the Board approves the 2021-2022 school year rate of pay for the Mental Health Services funded through the CRSSA Grant, on motion by Mrs. White and second by Mrs. Washburn.

Yes-5 No-0 (motion approved)

Be it resolved, the Board approves the resignation of Amy Folger, School Psychologist, effective August 13, 2021, on motion by Mrs. Merrill and second by Mr. Wetherwax.

Yes-5 No-0 (motion approved)

CSE/CPSE

Be it resolved, the Board approves the CSE minutes dated June 15, 21 & 22, 2021 and CPSE minutes dated June 15 & 21, 2021, on motion by Mrs. Merrill and second by Mr. Wetherwax.

Yes-5 No-0 (motion approved)

Adjournment

Be it resolved, the Board approves to adjourn the meeting at 8:30 p.m. on motion by Mrs. Merrill and second by Mrs. White.

Yes-5 No-0 (motion approved)

Respectfully submitted,

Nancy Norton
District Clerk