



WYOMING CENTRAL SCHOOL BOARD OF EDUCATION

REGULAR MEETING 6:00

November 10, 2022

I.	Pledge of Allegiance		
II.	Call to Order		
III.	Agenda: Additions or Deletions	1 ___	2 ___
IV.	Public Forum		
V.	Board Discussion		
VI.	Presentations: Breanne Forti, 8th gr co-advisor and SAT		
VII.	Action Items		
	A. Approve minutes of the 10 /13 /22 regular meeting	1 ___	2 ___
	B. Approve Treasurer Reports & Budget by Function for Sept & Oct 2022	1 ___	2 ___
VIII.	President's Report		
IX.	Superintendent's Report		
X.	Old Business		
XI.	New Business		
	A. Approve draft of the Budget Calendar for the 2023 Annual Vote and School Board Election	1 ___	2 ___
	B. Approve the Tax Collector's Report for 2022	1 ___	2 ___
	C. Approve a pianist for choral concerts at the rate of \$75 per performance.	1 ___	2 ___
	D. Award COEP 2022-23 Mechanical Construction Contract	1 ___	2 ___
XII.	Executive Session	1 ___	2 ___
XIII.	Personnel	1 ___	2 ___
	A. Approve substitute Cleaner, Robert Holts	1 ___	2 ___
XIV.	CPSE/CSE	1 ___	2 ___
XV.	Adjournment	1 ___	2 ___

Wyoming Central School

Wyoming, New York

Board of Education

Regular Meeting

October 13, 2022

- Members present:** Kaitlyn Bush, Benjamin Chamberlain, Jessica Merrill, Barry True, Rudd Wetherwax(arrived at 6:03pm), Nicole White
- Members absent:** Haley Tygart
- Others present:** Emily Herman, Nancy Norton
- Others excused:** Joelle Stroud
- Call to Order:** The meeting was called to order at 6:01 pm by Mr. Chamberlain, Board President.
- Approval of Agenda:** Be it resolved, the Board approves the agenda on motion by Mr. True and second by Mrs. Merrill.
Yes-5 No-0 (motion approved)
Mr. Wetherwax arrived at 6:03 p.m.
- Public Forum:** None.
- Board Discussion:** None.
- Presentations:** In honor of School Board Recognition Week, the Superintendent read the Governor's Proclamation, in addition, tokens of appreciation from the Wyoming Teachers Association, Wyoming Support Staff Association and the Wyoming PTO, to thank the board members for their commitment to our school.
- Action Items:** Be it resolved, the Board approves the minutes of the 9/8/22 regular meeting on motion by Mrs. Merrill and second by Mr. True.
Yes-6 No-0 (motion approved)
Be it resolved, the Board approves the Treasurer Reports and Budget by Functions for July and August 2022, on motion by Mrs. Merrill and second by Mrs. Bush.
Yes-6 No-0 (motion approved)
- President's Report:** None.

Superintendent's

Report:

New curtains, for the stage and windows, were installed in the gymnasium.

The new SRO is implementing procedures to enhance the safety of our school.

The 8th grade students attended a Career Exploration Day at the Genesee County Fair Grounds. Careers involving using tools, driving semi trucks, etc. were highlighted.

Grades K-2 will take a field trip to Stokoe Farms on 10/14/22.

Old Business:

Be it resolved, the Board accepts the Annual Audit Report dated June 30, 2022, on motion by Mr. True and second by Mrs. White.

Yes-6 No-0 (motion approved)

Be it resolved, the Board approves the Corrective Action Plan, in response to the Management Letter dated 6/30/22, on motion by Mr. True and second by Mrs. Bush.

Yes-6 No-0 (motion approved)

New Business:

Be it resolved, the Board approves the following A. – E., on motion by Mr. True and second by Mrs. Merrill:

- A. Accept a \$500.00 donation from the Perry Rotary Club
- B. Approve the purchase of a snow blower from Java Supply
- C. Approve Howard S. Smith proposal for consulting
- D. Approve transportation agreement between WCS and the First Baptist Church of Wyoming
- E. Approve Ski Club transportation for six trips in 2023

Yes-6 No-0 (motion approved)

Executive Session:

Be it resolved, the Board approves to retire into executive session, for the purpose of personnel, at 6:19 pm on motion by Mrs. Merrill and second by Mr. True.

Yes-6 No-0 (motion approved)

Out of Executive Session:

The Board reconvened regular session at 6:33 p.m.

Personnel:

Be it resolved, the Board approves items A.-B. on motion by Mrs. Merrill and second by Mr. Chamberlain:

- A. Approve Elizabeth Werner as a substitute: teacher, teacher assistant, teacher aide and monitor
- B. Approve Beverly Twarozek as a substitute: teacher, teacher assistant, teacher aide and monitor

Yes-6 No-0 (motion approved)

CSE/CPSE:

Be it resolved, the Board approves the CSE minutes dated 10/05/22 on motion by Mrs. Merrill and second by Mr. True.

Yes-6 No-0 (motion approved)

Adjournment:

Be it resolved, the Board approves to adjourn the meeting at 6:35 p.m. on motion by Mrs. Merrill and second by Mr. Chamberlain.

Yes-6 No-0 (motion approved)

Respectfully submitted,

Nancy Norton
District Clerk

Budget Calendar

2023 Annual Budget Vote & School Board Election

11/10/22	Board Meeting-Draft of Budget Calendar
12/08/22	Board Meeting-Adopt Budget Calendar
01/12/23	Board Meeting
01/23/23	Staff Requisitions due
02/09/23	Board Meeting-Review budget
03/09/23	Board Meeting- Review budget
03/31/23	1 st Legal Notice & Absentee Ballot Applications Available
04/13/23	Board Meeting
04/14/23	2 nd Legal Notice
04/17/23	Deadline for filing petitions for BOE candidates, petitions for propositions & election officials
04/18/23	Drawing of Candidates' Names for placement on the ballot Board Meeting-Budget Adoption, Approve Property Tax Report Card, Appoint Election Officials
04/19/23	Transmit "Property Tax Report Card" to SED
04/20/23	Military Ballot Applications due by 5:00 p.m.
04/21/23	Distribute Military Ballots
04/28/23	3 rd Legal Notice
05/02/23	Budget copies available to residents upon request
05/03/23	4 th Legal Notice
05/04/23	Public Hearing & Board Meeting immediately following
05/10/23	Deadline for mailing the budget notice.
05/16/23	ANNUAL BUDGET VOTE & SCHOOL BOARD ELECTION

November 2nd, 2022

Mrs. Emily Herman
Superintendent
Wyoming Central School District
1225 NY-19
Wyoming, New York 14591

RE: Wyoming Central School District
2022-23 COEP
LETTER OF RECOMMENDATION– BG Mechanical Construction
Contract
CPL PROJECT NO. 13389.09

Dear Wyoming CSD Board members:

On November 1, 2022, bids were received for the 2022-23 Capital Outlay Exception Project – Mechanical Construction Improvements. The Bids were opened and publicly read aloud.

CPL has reviewed the bid proposal for the Mechanical Construction Contract submitted by the apparent low Bidder and has also conducted a de-scoping meeting on November 2nd, 2022, with the apparent low Bidder to review the project scope, intent, and schedule. The Contractor verified their Bid was valid, communicated they are experienced on projects of similar size and nature, and confirmed they understand the intent communicated by the Contract Documents.

Based on this information, CPL recommends that the district award the Mechanical Construction Contract to the following Bidder for the amount indicated:

CONTRACT	CONTRACTOR	AMOUNT	
Mechanical Construction Contract	Landry Mechanical Contractors 164 Flint Hill Rd Le Roy, NY 14482	Base Bid:	\$69,665.00
		Alternate No.1	\$7,962.00
		Alternate No.2	\$5,100.00
		Total Award Amount:	\$82,727.00



The Base Bid includes a Contingency Allowance of \$5000.

We are unaware of any reason that this Contractor could not successfully complete this project. We recommend that the district's attorney complete a review of the Bid and the Bid Bond supplied by the Contractor for any irregularities prior to Award.

Following Award by the Board of Education, the District should notify CPL of the District's intent to enter into a formal Contract. CPL will then notify the Contractors, forward a Notification to Proceed, and prepare formal Contracts for the District's Counsel to review.

Very truly yours,

CPL

A handwritten signature in black ink that reads "Jacob Mountain".

Jacob Mountain
Associate, Project Manager R.A.



BIDDER(S) DE-SCOPE MEETING – (MECHANICAL CONTRACT)

PROJECT: **Wyoming CSD 22-23 COEP**

CPL PROJECT NO.: **13389.09**

DATE: **November 2nd, 2022**

ATTENDEES:

Landry Mechanical - Estimator

Jacob Mountain, CPL

DISCUSSION:

1. Do you feel comfortable with your bid? **Yes.**
2. Do you thoroughly understand the scope & are you committed to meeting the scheduling needs of this project? **Yes.**
3. Do you have sufficient manpower to commit to this project, its schedule, and what is your current back log? **Yes.**
4. What do you perceive as critical lead time items that could impact the schedule? **The UV is 12 weeks.**
5. What percentage of the work are you self-performing? **Everything but insulation and electrical.**
6. Do you understand the work schedule & work restrictions? **Yes.**
7. Do you have any questions pertaining to the Contract Documents? **No.**
8. Do you understand all current prevailing rate requirements? **Yes.**

BIDDER DE-SCOPING

Wyoming CSD

22-23 COEP

November 2, 2022

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9. Can you provide references to recent projects of similar size & scope to demonstrate your experience in successful completion of this type of work? **Last Wyoming CSD job.**

10. Are you planning on submitting any Equivalents? Or Substitutions? **No.**

11. Questions/Comments?